

OSA-1965-64  
31 July 1964

MEMORANDUM FOR: Acting Chief, Support Division, OSA

SUBJECT : Mission and Functions Statements

1. It is requested that you have the OSA components listed below prepare and submit to your office, on or before 31 August 1964, a draft Mission and Functions Statement (see OSA Hqs. Directive No. 1-55, dated 31 July 1964, for the desired format). OSA components should be advised of the individual in your office who will be available to render advice and guidance in preparing the required statements.

Office of the Assistant Director (to include SAL/OSA)  
Programs Staff (completed and published)  
Security Staff  
Support Division  
Deputy for Technology and Divisions  
Deputy for Field Activities and Divisions

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2. Mr. [REDACTED] Programs Staff, will assist your designee in reviewing the draft submissions for content, consistency, etc., before they are incorporated into the OSA Headquarters Directive System. The target publication date is 14 September 1964.

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Chief, Programs Staff  
(Special Activities)

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PS/OSA: [REDACTED]

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